

# Randall's Rabbits & ESMEI

## Computing Resources

### Printers (all on the network & all can print 2-sided)

papyrus - Brother - 1200dpi ; b&w ; located in the lower open work area

hoodoo - HP Laserjet ; 600dpi ; color ; located in the lower open work area

quill - HP Laserjet - 1200dpi ; b&w ; located in upper open work area

paintpot - Xerox ColorQube ; 1200dpi ; color ; located in the upper open work area

### Poster Printing

cuesta - HP Poster Printer in 216 - Contact Kelley to print posters.

### Randall Group Public Computers

There is one server/cluster that is for the Randall group public use.

saddleback : This is a 192 core Linux cluster. Information on it may be found here:

<http://kiwi.atmos.colostate.edu/rr/cluster.html>

### Backups

Backups are automatically done using Apple's Time Machine software. You may access old backups by clicking on the round Time Machine icon on your dock or it may be found in your Applications folder.

Backups are not set up for home machines or laptops. Talk to Kelley if you require this.

### Mail

There is a department mailing/phone list on the Department's website. You have been added to this list, as well as appropriate department email lists from which you will begin to receive department mailings.

The Randall group maintains its own mail server, kiwi. Your email will be <username>@atmos.colostate.edu. Your mail is kept on our group mail server, but you may create mailboxes on your Mac \*or\* in your 'work' account on the mail server which would then allow you to read your mail from other machines.

Kelley can show you how to do this. You can also check other personal accounts from your Mail application, like gmail and others. Kelley can help you set this up.

### Calendars

Calendar lives in the Applications folder. You may create "local" calendars on your

computer. We also want you to subscribe to the group calendars. This should be done for you. If you do not see the calendar group in the left side bar called groupcal containing "Office Hours", "People Out" and "intern calendar", let Kelley know.

Office Hours are times when Prof Randall is available to meet. You will see "New Event" which indicates an open time. Just change a "New Event" to your name and that will be your time to meet with him.

People Out is when you are gone. Prof Randall requests that when we are on vacation or otherwise out and about at a conference or trip, that we add a People Out calendar entry and put something simple like, "Kelley in AZ" or "Kelley at AGU".

### Group Websites & FTP Sites

Randall group website is : <http://kiwi.atmos.colostate.edu/rr>

ESMEI website is : <http://kiwi.atmos.colostate.edu/esmei>

Group FTP/document exchange site is : <http://kiwi.atmos.colostate.edu/rr/docexch.php>

### Data Available Within the Group

We have a large amount of data in our group as well as access to a vast amount from places such as NCAR. To see what we have available locally, look at the file /data/Datasets/DataSet.catalog. The README file in the same directory also contains data and useful program listings. If you need data that is not listed, just ask Kelley, Mark or Don.

### Fax & Scan

We have a Digital Sender (scanner) which will scan items (flatbed or feed tray) and email them to you. This functionality took the place of our ancient fax machine. It is located in the upper open work area.

Additionally, we have a monochrome copy machine in the upper open work area.

### Documentation

The **group bookshelf** containing all printed documentation on programs and applications we have is in room 216. You are encouraged to use these materials freely. If you wish to take a book or binder to your office, please just let Kelley know.

Online documentation for the group may be found off the group website:  
<http://kiwi.atmos.colostate.edu/rr/>

### Why is my Computer Slow?

Our group is very **computer network** dependent. While most applications are resident on your computer in the Applications folder, we also have a server which exports important disks to the whole group such as /temp and /data. Therefore, we are susceptible to department network problems which do occur. If you believe you are having network problems, wait a few minutes first, then call Kelley.

Kelley Branson

Randall / ESMEI group system administrator

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